

# Landlord Services

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Depending on your requirements we are able to offer Landlords two levels of service:

## *Full Management*

- Advice on rental value
- Advertising and Marketing
- Source a suitable tenant
- Arrange property viewing
- Interviewing prospective Tenants
- Take up references and credit checks
- Draw up a suitable tenancy agreement
- Informing the local council of a change of occupier
- Organising Gas Safety inspections and certificates
- Organising Electrical inspections and certificates
- Arranging the Inventory of contents and Schedule of condition including photographs
- Collecting the rent and accounting to you monthly
- Conduct regular property inspections to ensure the property is well maintained
- Advise on any repairs that may be necessary

## *Let Only Service*

- Advice on rental value
- Advertising and Marketing
- Source a suitable tenant
- Arrange property viewing
- Interviewing prospective Tenants
- Take up references and credit checks
- Draw up a suitable tenancy agreement
- Collect initial money due from the tenant