



CHARTERED SURVEYOR : AUCTIONEER : VALUER : ESTATE AGENT

JOHN GOODWIN
FRICS

3 - 5 New Street
Ledbury
Herefordshire HR8 2DX
Telephone 01531 634648
Facsimile 01531 633729
Email
property@johngoodwin.co.uk

Entry form for submission of lots for sale at auction

NAME:		
ADDRESS:		
SALE DATE:		
TELEPHONE:		
E-MAIL:		
Location of goods if not at address above		

13 Worcester Road
Malvern
Worcestershire
WR14 4QY
Telephone 01684 892809
Facsimile 01684 891222
Email
malvern@johngoodwin.co.uk

Walwyn Road
Colwall Malvern
Worcestershire
WR13 6QG
Telephone 01684 540300
Facsimile 01684 593946
Email
colwall@johngoodwin.co.uk

9 High Street
Upton upon Severn
Worcestershire
WR8 0HJ
Telephone 01684 593125
Facsimile 01684 593946
Email
upton@johngoodwin.co.uk

I hereby instruct John Goodwin to sell goods described in this application by Auction. I do not wish to place reserves upon goods except stated here in writing and I declare that I am able to pass a marketable title, free from encumbrance. I further agree to the auction Terms and Conditions of Engagement, and accept these are binding upon me in all respects.

Please tick the appropriate boxes:

Acting as my agent please arrange collection and delivery of goods at my own risk and expense.

I shall make my own collection and delivery arrangements

I am registered for VAT and my VAT no. is

If appropriate items may be illustrated free of charge, if you do NOT require items to be photographed please tick box

Signature.....**Date**.....
(Indicate if Agent, Trustee, Executor, etc.)

Commission: 12.5% + VAT Insurance: 1%

This form must be completed and returned to the Auctioneer before goods can be entered for sale. Please provide a full description. The Auctioneer will be pleased to offer advice in respect of the descriptions and placing reserves/estimates and if appropriate our valuers can visit prospective vendors to inspect items, if required to do so. This is a free service and without obligation.

Description	Reserve: Min. £30

www.johngoodwin.co.uk
www.ledburyproperty.co.uk
www.malvernproperty.co.uk



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Terms & Conditions of Engagement

1. Definitions for the purpose of these Terms and Conditions of Engagement: John Goodwin are the Auctioneers and the Vendor is the person instructing the Auctioneers to sell goods by auction. The Purchaser is the person who has acquired the goods at an auction. The Auctioneers' Conditions of Sale are on display in the Auction rooms and printed in each catalogue. Vendors are considered to have had notice of these and to have agreed acceptance of the same when requesting the entry of goods for sale in this application.

2. Upon receipt of a completed Entry Form, the Auctioneers will notify the Vendor of the appropriate auction date (s) with delivery instructions (where applicable). Subsequently altered instructions are at the Vendor's risk unless confirmed in writing. **All goods must be delivered to the saleroom between 8 am and 12 noon 2 days prior to the sale in which they are entered and must be clearly labelled with the vendors initials.**

3. The Auctioneers reserve the right to catalogue goods as they see fit, determine in which sale these shall be included (i.e General or Specialist) and refuse any lots considered to be unsaleable or of negligible value. They shall not be held responsible for any expenses or loss incurred thereby or for the postponement or cancellation of sales, for whatever cause.

4. The Auctioneers act as agents only and do not hold themselves responsible for any default on the part of the Vendors or Purchasers. Furthermore, the Auctioneers give notice that they are not liable for faults or imperfections found with any lot for any errors of description made by the Vendor themselves or persons in their employment but draw special attention to the Misrepresentation Act which reduces the protection given by the customary "Caveat Emptor" clause in Conditions of Sale which in some circumstances make a Vendor liable to a Purchaser in respect of disputed catalogue descriptions (even when made in good faith and innocently).

5. Compliance with consumer protection legislation.

Low Voltage Electrical Equipment (Safety) Regulations 1989;
All electrical appliances submitted for sale must pass the current safety tests conducted by a qualified electrician at the saleroom. Any items failing the test will be rendered unsaleable and/ or withdrawn from sale and disposed of. Any costs involved in testing and disposal will be deducted from the Vendor's account. The Auctioneers expressly do not undertake to notify the Vendor of such disposals or to return the goods to the Vendor.

Furniture and Furnishings (Fire) (Safety) Regulations 1988;
Upholstered, or partly upholstered furniture, beds and soft furnishings submitted for auction must meet the current safety regulations. (Upholstered or partly upholstered furniture manufactured prior to 1950 is exempt). The Auctioneers will remove offending parts and withdraw nonconforming items from sale and dispose of such items at the Vendor's expense. The Auctioneers expressly do not undertake to notify the Vendor of such alterations or disposals or to return the goods to the Vendor.

General Product Safety Directive 1992;
All items offered for sale must be safe for the purposes for which they are designed. (Antiques are exempt). Any item judged by the Auctioneers to be unsafe but repairable or suitable for reconditioning will be labelled as such prior to the sale. Other unsafe goods will be withdrawn from sale and disposed of at the Vendor's expense. The Auctioneers expressly do not undertake to notify the Vendor of such disposals or to return the goods to the Vendor.

The Auctioneers will be pleased to give pre-sale advice on these matters to avoid unnecessary inconvenience and expense to the Vendor.

6. The Vendor shall indemnify the Auctioneers against any claims in connection with the goods sold on the Vendors instructions.

7. The Auctioneers disclaim responsibility for all loss or damage to goods or for unauthorised removal of the same unless directly the result of negligence on the part of one of their employees.

8. Unless otherwise instructed, in writing, all goods on the Auctioneers' premises and in their custody, will be held insured against the risks of fire, burglary and water damage (but not accidental damage or breakage). The value of goods so covered shall be the gross amount realised or in the case of unsold lots, the best bid made or the reserve price when the latter has been fixed. Unreserved goods withdrawn prior to or awaiting sale shall be valued by the Auctioneers at their absolute discretion as their estimate of Auction Value.

9. Vendor's commission is charged on the hammer price at the rate of 12.5% plus VAT. This includes all expenses of sale except insurance (insurance cover of £1 per £100 value will be charged) removal, storage, illustration and advertising charges (where applicable).

10. Payment (without interest) will usually be made to the Vendor fourteen working days after the sale date, after the deduction of premium, commission, VAT and expenses (where applicable); but the Auctioneers shall not be liable for payment to the Vendor until they themselves receive full payment from the purchaser.

11. Notwithstanding any other of these Terms and Conditions of Engagement, if within 7 days of the sale of any lot the Purchaser gives written notice to the Auctioneers that in his or her opinion it is a deliberate forgery, as defined below, and within 14 days of such notice, returns the lot to the Auctioneers, in the same condition as it was at the time of sale and by producing evidence (the burden of proof being on the Purchaser) satisfies the Auctioneers that the lot is a deliberate forgery; then the Auctioneers will rescind the sale and refund the purchase price received by them (this benefit is not assignable). **The Vendor will also be bound by this condition**

N.B. In the context of this guarantee "a deliberate forgery" means a lot made with the intention to deceive when considered in the light of the catalogue entry and which at the date of sale had a value substantially less than it would have had, had it been in accordance with the description. However, there will be no right where the catalogue description at the time of sale, was in accordance with the general opinion of experts, or fairly indicated there to be a conflict of opinion. The Auctioneers reserve the right in forming their opinion to consult and rely upon any expert or authority considered by them to be reliable.

12. Goods withdrawn prior to sale but after cataloguing or valuation, will attract a charge at the rate of 10% of the value based on reserve prices or valuation provided by the Auctioneers, plus expenses where applicable, which shall be binding upon the Vendor.

13. A Vendor may place reserves on any lots by completing the reserve column of the entry form (minimum £30). Unless instructed to the contrary, all lots will be sold without reserve or at the Auctioneer's discretion. Lots failing to reach reserve prices may be sold after the sale at or above the reserves or entered into a subsequent sale (s) with reduced reserves to be agreed with the Vendor.

14. Lotting and marketing fee in respect of unsold lots is calculated at 2.5% (plus VAT) of reserve price and subject to a minimum charge of £5 plus VAT. Reserves will be placed on items for one sale only and then must be re agreed with the auctioneers. It is the responsibility of the vendor in such circumstances to contact the auctioneers, otherwise items will be offered without a reserve.

15. The Auctioneers reserve the right to dispose of all unsaleable lots which they consider to be of negligible value, (not under reserve) without reference to the Vendor and at the Vendor's full expense.

16. The Vendor should note that all unsold items must be removed from the Sale Room by 5.00pm on the day of Sale. (Heavy goods not collected by this time may be removed to a warehouse at the Vendor's expense). Failure to collect items after due notice has been given, may result in goods being sold, without reserve, to cover expenses